D. Two-Week Progress Report

Student Teacher: ________________________________

Directions to cooperating teachers: Please complete, discuss, and sign this form. Have your student teacher send or bring it to his/her coordinator or supervisor at the end of the second week of the student teaching experience.

The student teacher has had the following experiences in the past two weeks: (Check all that apply.)

   ____ 1. Observed and discussed observations with the cooperating teacher.
   ____ 2. Learned names of pupils in his or her classroom.
   ____ 3. Has read and discussed school policies and classroom policies.
   ____ 4. Has taken responsibility for some parts of the classroom routines.
   ____ 5. Has aided pupils during supervised study time.
   ____ 6. Has co-planned/co-taught 1–2 lessons.
   ____ 7. Has done some independent teaching in either a small-group or large-group setting.
   ____ 8. Is acquainted with neighbor or department faculty, the administration, and staff.

Directions to cooperating teachers: Circle the word(s) that best reflect your student teacher’s characteristics at this time.

The student teacher’s:

1. Enthusiasm is (acceptable  needs improvement.)
2. Punctuality is (acceptable  needs improvement.)
3. Academic preparation is (acceptable  needs improvement.)
4. Knowledge of lesson plans is acceptable or needs improvement.
5. Rapport and personal relations with pupils are (acceptable  needs improvement.)
6. Poise in a large group is (acceptable  needs improvement.)
7. Oral grammar and written communication is (acceptable  needs improvement.)
8. Cooperation with you and pupils is (acceptable  needs improvement.)
9. Overall commitment to this assignment is (acceptable  needs improvement.)
10. Knowledge of technology’s application for student learning and professional decision making is (acceptable  needs improvement.)
11. Attire is (acceptable  needs improvement.)

Comments:

Signatures __________________________________________________________

(Cooperating Teacher) (Student Teacher)