Position Title: Graduate Assistant for Research and Teaching

Reports to: Todd Evans, Associate Professor & IRB Chair, Department of Health, Recreation and Community Services

Terms of Employment:
• For the fall semester: 10 hours per week, beginning August 24, 2020 and ending December 18, 2020. Does not include the week of Thanksgiving Break.
• For the spring semester: 10 hours per week, beginning January 11, 2021 and ending May 7, 2021. Does not include the week of Spring Break.

Compensation:
• A half assistantship salary for 2020-2021 is $2,697.50 per semester. Salary is prorated on a weekly basis for late start.
• Graduate Assistants may qualify for in-state tuition and fees.
• Graduate Assistants receive University holidays and do not work during Thanksgiving Break, Spring Break, or the interims between semesters.
• Graduate assistantships do not include tuition scholarships. Tuition scholarships are applied for and awarded separately.
• For more information on the Graduate Assistantship System and procedures: http://www.grad.uni.edu/assistantships/

Position Description: As a teaching assistant, you will be assigned to help with a class taught in the Health, Recreation and Community Services Department. Your duties may include:

• Attending class sessions and taking notes
• Meeting with the professor on a regular basis
• Assisting with the development of service learning opportunities
• Acting as a liaison between faculty and community partners (local health clinics)
• Assisting with the development and creation of service learning projects
• Field testing service learning projects off campus
• Creating and referencing exam questions
• Maintaining and updating eLearning course content
• Grading homework, assignments, and exams
• Entering grades and maintaining a gradebook
• Developing study guides and other course material
• Leading study sessions and meeting with students during office hours or as arranged
• Proctoring tests
• Assisting with lab sessions
• Simulating individuals for assessment/therapy training or demonstrations

As a research assistant, you will assist a faculty member with research related activities. Your duties may include:

• Searching and compiling literature and reference lists
• Writing literature reviews or other parts of manuscripts
• Collecting data on or off campus
• Finding data or other information online
• Overseeing undergraduate research teams
• Conducting field research activities off campus
• Monitoring and maintaining equipment and materials
• Entering data
• Helping to design studies/stimuli
• Recruiting participants
• Completing CITI Training

Qualifications:
• Must be a full-time, degree-seeking student in a UNI graduate program
• Must be enrolled in at least 9 qualifying graduate-level credit hours each semester of assistantship.
• Maintain a UNI cumulative graduate GPA of at least 3.00. A newly admitted graduate student must have at least a 3.0 GPA for undergraduate or previous graduate work of at least 8 graded credit hours.
• Must have bachelor’s degree in pre-health care, biology, or other related field
• Must have teaching experience
• Must have a background in human and clinical anatomy
• Must have completed course work in orthopedic injury and assessment
• Experience working with health care professionals preferred
• First responder, CPR, or other similar certification preferred

Application Process and Deadline: To apply email the completed Application Form for Graduate Assistantship (available at http://www.grad.uni.edu/assistantships) and resume to Todd Evans (todd.evans@uni.edu).

Applications received by March 27, 2020 will be given preferential consideration.