Collegiate of Education Senate  
University of Northern Iowa  

September 9, 2013  
Minutes #409

I. Call to Order

The meeting of the College of Education Senate was called to order by Dewitt Jones, Chair, at 3:15 P.M. on Monday, September 16, 2013 in Room 205 in Schindler Education Center.

Senators in attendance [in bold]  Alternates  Term expires
Dewitt Jones, Chair [ELPE]  Katheryn East  2015-16
Suzanne Freedman, Vice Chair [EPF]  Peter Neibert  2013-14
Todd Evans [At-large]  
Chris Kliwer [SPED]  
Oksana Matvienko [At-large]  
Curt Nielsen [At-large]  Dianna Briggs  2015-16
Kelli Snyder [HPELS]  
Beth VanMeeteren [At-large]  Karla Krueger  2015-16
Leigh Zeitz [C&I]  
Elizabeth Zwanziger [TCHG]  Shelley McCumber  2013-14

Ex-Officio Members in attendance  
Dr. Dwight C. Watson, Dean

Guests in attendance  
None

II. Approval of Minutes

It was moved by Zeitz and seconded by Matvienko that the minutes of the meeting of March 25, 2013 [#406] be approved as read. All ayes. Motion carried.

It was moved by Kliwer and seconded by Matvienko that the minutes of the meeting of April 1, 2013 [#407] be approved as read. All ayes. Motion carried.
It was moved by Kliewer and seconded by Zeitz that the minutes of the meeting of April 15, 2013 [#408] be approved as read. All ayes. Motion carried.

III. Reports/Announcements

There were no reports/announcements.

IV. Old Business

A. Web site review: There was some confusion voiced over who was the COE liaison person for Web site update/work in order to ensure everything is current and consistent. It was suggested that perhaps department secretaries could be assigned this task. Jones will seek clarification.

B. Senate timeline: Bartlett will send to everyone.

V. New Business

A. Fall Faculty Meeting: Jones stated that we need to draft an agenda for the September 30th COE Fall Faculty meeting. Along with introductions of the COE Senators and all new faculty, there will be a young guest speaker from the Dr. Walter Cunningham School of Excellence who will speak on ‘Leader in Me’. Zeitz suggested including a link to a three minute video on this student with the meeting notice.

B. Request for Faculty Emeritus Status:
   1. Dr. Robert Decker: It was moved by Kliewer and seconded by Zeitz to approve the Request for Faculty Emeritus Status for Dr. Robert Decker. All ayes. Motion carried.
   2. Dr. Stephen J. Fortgang: It was moved by Kliewer and seconded by Zwanziger to approve the Request for Faculty Emeritus Status for Dr. Stephen J. Fortgang. All ayes. Motion carried.
   3. Dr. Donna Raschke: It was moved by Kliewer and seconded by Matvienko to approve the Request for Faculty Emeritus Status for Dr. Donna Raschke. All ayes. Motion carried.
   4. Mr. Robert E. Lee: It was moved by Kliewer and seconded by Matvienko to approve the Request for Faculty Emeritus Status for Mr. Robert E. Lee. All ayes. Motion carried.
Bartlett will process the paperwork through Dr. Gerald F. Smith, Chair of the UNI Faculty Senate.

C. **Status of Sec Renovation:** The Schindler Renovation project was discussed. Earlier this year Governor Branstad vetoed the funding for the initial planning phase. President Ruud has made this a top priority, however, we cannot move forward until we get the $3m from the Iowa Legislature.

D. **COE Election for Intercollegiate Athletics Advisory Council:** After some discussion, it was decided to seek clarification from former Senate Vice Chair Robin Lund who handled elections last spring.

E. **2013 Schindler Fund Faculty Travel Grants:** The dean stated that the following amounts will be available through the Dean’s Office: 1] $5,000 for collaborative research; 2] $5,000 for a research symposium; and 3] $5,000 for faculty travel. There was consensus to approve these grant amounts.

F. **Other:**
   - **School Improvement Network:** Joe Hitzeman, Strategic Partner Advisory-Iowa for School Improvement Network, will be speaking at both the Fall Teacher Education Faculty Meeting and the COE Fall Faculty Meeting on professional development around the Common Core which is one of our initiatives. He has agreed to co-sponsor both receptions where he will be available to answer questions. Waterloo Schools are also becoming involved. Zeitz suggested having a ‘resource page’ which would be a link to everything and he will coordinate this. All Senators were asked to encourage their faculty to attend. New this year will be an opportunity to honor last year’s COE Outstanding Faculty Award winners.

VI. **Dean’s Report**

Dean Watson reported on the following:

- The dean distributed a copy of the “College of Education Checklist for 2013-14”. This checklist was created by the COE Leadership Team of initiatives to be done on an annual basis. He will visit each department and discuss in more depth. He then asked everyone to read through the list and identify which item/s they might want to be more connected to:
Beth Van Meeteren:
- Begin the hiring process for the use of the Jacobson endowment funds
- Work with the Teacher Education Elementary and Secondary Senates to embrace and embed the Iowa Core/Common Core into the teacher preparation program course sequence

Peter Neibert
- Move the agenda forward to create the MS program in Athletic Training with focus on initial certification
- Create teaching portfolios requirements or teaching assessment instruments for each department to determine merit for teaching

Oksana Matvienko
- Create teaching portfolios requirements or teaching assessment instruments for each department to determine merit for teaching
- Start at least one Professional Learning Community in each department

Dewitt Jones
- Create teaching portfolios requirements or teaching assessment instruments for each department to determine merit for teaching
- Work with the Meskwaki Settlement to create partnership programs

Elizabeth Zwanziger
- Conduct Back-to-School program in Cedar Valley Schools with state legislators, business folk, and teacher education faculty members

Leigh Zeitz
- Create teaching portfolios requirements or teaching assessment instruments for each department to determine merit for teaching
- Create Technology Incentive Grants

Chris Kliewer
- Work with the Meskwaki Settlement to create partnership programs

Curt Nielsen
- Start at least one Professional Learning Community in each department
- Create a task force to integrate the new InTASC standards into the Teacher Education program

Dean Watson
- Investigate CAEP national accreditation
• Dean Watson reported that the Meskwaki Settlement School wants to partner with UNI to create a residential program next summer for their students and parents. Jones feels this is a critical issue.

• The dean stated that he met recently with Lynne Ensworth, Katheryn East, Lyn Countryman, Becky Hawbaker, Rob Boody, Christine Twait, Hillery Oberle, Chad Christopher, and J.D. Cryer to discuss the year long student teaching pilot. This is a Request for Application for $1m and is due December 1st. There will be three cohort groups: 1] Elementary focusing on language arts in the Waterloo schools; 2] Middle grade science program in the Grundy Center schools; and 3] Social studies in the Linn-Mar schools. Zeitz asked if anything will be done with distance learning? The dean responded that the pilot program will be more face to face.

• Dean Watson stated that all teaching evaluations have been suspended due to the Master Agreement. Heads will be discussing this with their departments.

• The dean reported that earlier this fall he met with Jones, Suzanne Freedman, Robin Lund, and Windee Weiss to discuss the transition of Senate leadership. There was consensus to have the Dean’s presence at meetings (or, in his absence, Associate Dean Mary Herring) and that the Senate be the ‘keeper’ for the Web site.

VII. Dates

There was consensus to change the following two Senate meeting dates: 1] January 20 to January 27, 2014; and 2] March 17 to March 24, 2014. Zeitz will look into the possibility of a Google calendar for important dates.

Upcoming Senate Meeting Dates: (3rd Monday of each month)
- October 21, 2013
- November 18, 2013
- December 16, 2013
- January 20, 2014 – MARTIN LUTHER KING, JR. DAY
- February 17, 2014
- March 17, 2014 – SPRING BREAK
- April 21, 2014

Upcoming UNI/COE Events
- September 30, 2013 COE Fall Faculty Meeting
• October 4, 2013         President Ruud’s Installation
• November 4, 2013      Teacher Induction Convocation
• November 25-29, 2013  Thanksgiving Break
• December 21, 2013    Commencement
• January 13, 2014      Spring Semester Begins
• March 16-20, 2014     Spring Break
• April 10, 2014        Alumni-in-Residence
• April 11, 2014        COE External Advisory Committee
• May 10, 2014          Commencement

VIII. Adjournment

It was moved by  and seconded by  that the meeting be adjourned. All ayes. Motion carried. The meeting was adjourned at 4:18 P.M.

Respectfully submitted,

Mary-Sue Bartlett, Secretary
College of Education

:msb